

APPLICATION FORM

PERSONAL DETAILS	
First Name:	Last name:
Date of Birth:	
Nationality:	Passport No.:
First Language:	Occupation:
Gender: Male <input type="checkbox"/> Female <input type="checkbox"/> (Please tick the appropriate box)	
E-mail:	
UK Tel.:	UK Mobile:
Address in the UK:	
Permanent Home Address:	
Home Tel.:	

Please insert
a recent
photo here

Agent Stamp

All classes subject
to the number
of students who
enrol, we require
a minimum of
3 students to run
a class

EMERGENCY DETAILS
Name:
Tel:
Address:

COURSES	
General English Courses	
Standard (15 hours per week) Monday – Friday 9.30 – 12.45	
Intensive (20 hours per week) Monday – Friday 9.30 – 12.45 + Tuesday and Wednesday 1.45 – 4.30	
Intensive Plus (20 hours group lessons + 2 hours supervised self study) Monday – Friday 9.30 - 12.45 + Tuesday and Wednesday 1.45 – 4.30 + Monday 1.00 – 3.00	
Super Intensive (22 hours a week) Monday – Friday 9.30 – 12.45 + Tuesday and Wednesday 1.45 – 4.30 + 2 hours One-to-One per week	
IELTS Courses	
Full-Time IELTS (20 hours a week (15 hours GES + 5 hours IELTS)) Monday – Friday 9.30 – 12.45 + Tuesday and Wednesday 1.45 – 4.30	
Part-Time IELTS (5 hours per week) Tuesday and Wednesday 1.45 – 4.30	
Training for Non-Native English Speaker Teachers	
Teacher Trainers and Education Inspectors 10 days 9.30 – 16.30 Every two weeks commencing 16th January, 2012.	
This course has been approved by the UK National Agency (Reference number UK-1401-001) which means that funding is available for EU applicants under the Grundtvig scheme.	

Part Time and One-to-One Courses

Part Time General English – minimum 5 hours per week, minimum 4 weeks	
One-to-One General English – Please state how many hours per week you require	
One-to-One Business English – Please state how many hours per week you require	
Part Time and One-to-One Courses	
Summer Excursions – (July & August) are available to add on your course (1 half-day & 1 full day per week)	

COURSE DATES

Number of weeks:		From/...../..... (dd)(mm)(yyyy)		To/...../..... (dd)(mm)(yyyy)		
Level	Class	Book		Edupro	Passport-copy	Visa
	Morning:	1st	2nd			
	Afternoon:					

EMPLOYMENT DETAILS

Job Title	Name and Address of Employer	Position and Brief Description of Duties	From	To

ENGLISH LANGUAGE QUALIFICATIONS:

Level (eg FCE/CAE/CPE)	Subject	Date	Awarding body	Date

ACCOMMODATION

Would you like the school to arrange accommodation for you? Yes No

Would you like to stay with a homestay host with children? Yes No No preference

Do you have any animal allergies or a strong dislike of animals (pets)? Yes No No preference

Do you smoke? Yes No

Special Diet: Halal Vegetarian Diabetic Other:.....

Number of weeks required From/...../..... To/...../.....

Homestay Accommodation

Half-Board Homestay Accommodation - (includes breakfast and dinner on weekdays, 3 meals at the weekends and a private room)	
Superior Homestay Accommodation - (Includes breakfast and dinner on weekdays, 3 meals at the weekends and a private room. Some rooms include a private bathroom, subject to availability)	

Student Accommodation

Shared Student Accommodation Self-Catering, usually a double room shared with another student	
Private Student Accommodation Self-Catering, private room in a shared student house or residential hall	

AIRPORT TRANSFER

Would you like a member of staff to meet you at the airport and take you to your accommodation? Yes No

One-Way Airport Transfer (transfer upon arrival only)

Return Transfer (transfer for both inbound and outbound flights)

Flight Details

Date:	Flight Number:
Time:	Airline:

DECLARATION

Would you allow your photos to be used on the school's website and for promotional purposes? Yes No

I have read and agree to the terms and conditions.

Signature:	Signature of parent or guardian if the student is under 18. Signature:
Date:	Date:

HEALTH

Do you have any medical problems or disabilities that the school should know about? Yes No

If you said yes, please give details
.....

PAYMENT

Please select the amount you are paying at the time of filling the application form: Deposit Full Payment

Please state your method of payment

Once you have completed and signed this form, please return it to:
Manchester Central School of English
Royal Buildings, 2 Mosley Street, Manchester M2 3AN, UK
Tel: +441612367575 / Fax: +441612361600 / e-mail: info@manchestercse.co.uk