

Questionnaire for Homestay Hosts

Manchester Central School of English strives to ensure that the homestay experience is enjoyable for both the student and the host. The aim of this questionnaire is to acquire an understanding of your home lifestyle and to ensure that we match your requirements with those of the student as closely as possible. Please read our 'Minimum Requirements and Code of Practice for Homestay Hosts' before completing this questionnaire. Please answer the questions honestly and contact the school on 0161 236 7575 if you are unsure.

Once complete, please return this form to the Accommodation Officer, Manchester Central School of English, Royal Buildings, 2 Mosley Street, Manchester M2 3AN.

PERSONAL DETAILS			
TITLE e.g. Mr/Mrs/Dr		SURNAME	
FIRST NAME		MARITAL STATUS	
MALE/FEMALE		DATE of BIRTH	
NATIONALITY		OCCUPATION	
HOME ADDRESS		DAYTIME TEL. NO.	
		EVENING TEL. NO	
		MOBILE NO.	
POSTCODE		EMAIL	

HOST DETAILS			
1. Please provide details of all the members of your household.			
NAME	AGE	RELATIONSHIP TO YOURSELF	OCCUPATION
1.....
2.....
3.....
4.....
5.....
6.....
2. Do you have any pets? (Please tick the relevant box): <input type="checkbox"/> Yes <input type="checkbox"/> No			
3. If you answered yes, please specify here what type(s) of pet(s) you have and how many.			
.....			

4. Is at least one adult member of your household a native English speaker? (Please tick the relevant box).

- Yes
 No (Please specify native language)

5. Is English the main medium of communication in the home?

- Yes No

6. Do you have any preference for the gender of the student? (Please tick relevant box):

- No preference Male Female

7. Would you be prepared to provide accommodation to students of the other gender if we were unable to match you with a student of the gender of your preference?

- Yes No

8. Have you provided homestay accommodation for visiting foreign students before? (Please tick relevant box):

- Yes No

9. If you answered yes, please indicate which institution(s) you have worked with before?

.....

10. Have you provided lodgings for students of any nationality studying in Manchester before?

- Yes No

11. If you answered yes, please indicate which institution(s) you have worked with before?

.....

12. Please describe below your hobbies and activities you undertake:

.....

STUDENT ROOM & FACILITIES

Please refer to Point 4 in the “Minimum Requirements and Code of Practice for Homestay Hosts” regarding the minimum room requirements for hosting a student guest.

13. What is the size of the bedroom you have available to accommodate the student?

.....

14. Where is the student bedroom located? (Please tick relevant box):

- Ground floor First Floor
 Second Floor Other (Please specify)

15. Would you be able to accommodate a student of limited mobility?

- (Please tick the relevant box)** Yes No

16. What is the type of flooring in the student bedroom?

17. How is the student bedroom heated?

18. How is the student bedroom lit?

19. Is there a desk or table and chair in the bedroom that the student can use for the purposes of study?

Yes No

20. If you answered no, please specify if there is a desk/table and chair elsewhere in the home which the student can use to study undisturbed:

.....
21. Will the student be sharing a bathroom, or will they have a private bathroom? (Please tick the relevant box):

Sharing Private bathroom

22. Does this bathroom have a shower or bath? (Please tick relevant box):

Both Shower Bath

23. Please specify if there is a place in your home where the student can securely store valuables such as passport and flight tickets.

.....
24. Do you have an internet access at home? (Please tick the relevant box):

Yes No

25. If you answered yes, would you allow the student to use your computer? (Please tick the relevant box):

Yes No

26. Would you allow the student to connect their own computer to the internet? (Please tick the relevant box):

Yes No

27. Are there parking facilities at your home? Certain students will be bringing cars to the UK with them.

No parking available Unlimited Off-road parking
 Unlimited On-road parking Permit parking (I can supply a permit)

CATERING FOR THE STUDENT

Please refer to Point 9 in the 'Minimum Requirements and Code of Practice for Homestay Hosts' regarding catering for the student.

28. Are you or any other members of your family vegetarian or vegan?

(Please tick the relevant box):

Yes No

29. Would you expect the student to follow a vegetarian or vegan diet?

(Please tick the relevant box):

Yes No

30. Do you or any of your family members have any other dietary restrictions?

(Please tick the relevant box):

Yes (Please specify).....

No

31. Would you expect the student to follow this diet? (Please tick the relevant box)

Yes No

32. Would you be prepared to cater for the following diets? (Please tick the relevant box(es))

Vegetarian/Vegan

Medical, i.e.: Nut free

Meat eater

Gluten free

Muslim - Halal meat (No pork products)

Diabetic

SMOKING/ALCOHOL

33. Are you or any other members of your family smokers? (Please tick the relevant box)

Yes No

34. Would you allow the student to smoke in the home? (Please tick the relevant box)

Yes No

35. If so, where in the home?

.....
36. Would you accommodate a student who would smoke outside the home?
(Please tick the relevant box)

Yes No

37. Do you permit alcohol in your home? (Please tick the relevant box)

Yes No

SAFETY AND SECURITY

**38. Do you have working smoke alarms fitted in your home which are regularly tested?
(Please tick the relevant box)**

- Yes No

39. Please specify the locations of these smoke alarms:

.....

40. Do you have any gas appliances in the home and, if so, can you provide evidence that they are in good working order? (E.g. a copy of your gas service record or safety check that will be valid for the duration of the homestay period).

- Yes No Not applicable (i.e. no gas supply)

***Please return a copy of your gas service record or safety check with this questionnaire.**

41. Does your household insurance policy cover you for accidental damage or injury to property and persons whilst guests are resident in your home?

- Yes No

LOCATION

42. What amenities are there within a 15-minute walking distance of your home? (Please tick the relevant box(es))

- | | | | |
|--------------------------------------|---------------------------------------|----------------------------------|--|
| <input type="checkbox"/> Pub(s) | <input type="checkbox"/> Newsagent(s) | <input type="checkbox"/> Shop(s) | <input type="checkbox"/> Restaurant(s) |
| <input type="checkbox"/> Post Office | <input type="checkbox"/> Bank(s) | <input type="checkbox"/> Cinema | <input type="checkbox"/> Library |

**43. What is the journey time by bus, train or tram from your home to the centre of Manchester?
(Please tick the relevant box and indicate the type of transport)**

- Between 0-10 minutes Between 20-30 minutes
- Between 10-20 minutes Between 30-40 minutes

**44. Please specify the frequency at peak times.
(Please tick the relevant box and indicate the type of transport)**

- About every 10 minutes About every 30 minutes
- About every 20 minutes About every 40 minutes

STUDENTS AGED UNDER 18

45. Would you consider hosting a student aged under 18? (Please tick the relevant box):

- Yes No

For hosting students aged under 18 years of age, we require the consent form to be signed by ***all of your family member in your house who are 18 years old and over.***
 Please ask ***all of your family member in your house who are 18 years old and over*** to sign and date the "Declaration of suitability to accommodate students aged under 18".

If you have obtained a copy of DBS check, please provide a copy to us. The declaration is not required.

Declaration of suitability to accommodate students aged under 18.

I, _____, confirm that I am eligible to accommodate students under 18 years of age. I am not on a Sex Offenders' Register nor have I committed a crime which prevents me from working with students under 18 years of age.
 I understand that a Disclosure and Barring Service check may be required, and I give my permission for such a check to be undertaken, as and when necessary.

Signed: _____ Date: _____

Declaration of suitability to accommodate students aged under 18.

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Signed: _____ Date: _____

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Signed: _____ Date: _____

46. Please indicate here any additional comments you might have.

Thank you for your cooperation in completing this questionnaire. Please print and sign your name below to show that you have read and understood our requirements for homestay hosts.

I have read and understood the “Minimum Requirements and Code of Practice for Homestay Hosts”. Should I host a student in arrangement with the Manchester Central School of English, I agree to abide by the conditions therein. I agree to inform the school immediately if at any point either before or during the homestay period, I become unable to meet one or more of those conditions. I understand that school staff may wish to visit my home by prior arrangement before and/or during the homestay period.

I declare that the information contained in this application is correct to the best of my knowledge and understand that any false statement may result in my application being withdrawn or my appointment being terminated.

Name _____

Sign _____

Date _____